

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

LINDA GARCIA

President

VIVIAN HANSEN

Vice President

ALICIA ANDERSON

Member

SONYA CUELLAR

Member

TONY PEÑA

Member

RUTH PÉREZ

District Superintendent

STATUTORY MEETING OF BOARD OF EDUCATION

MINUTES

December 12, 2016

The meeting was called to order at 6:05 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

- Pledge of Allegiance Chris Stamm, Director-Student Nutrition Services led the Pledge of Allegiance.
- Roll Call Trustee Tony Peña Trustee Sonya Cuellar - ill
Trustee Linda Garcia Trustee Vivian Hansen
Trustee Alicia Anderson
- Administrators Present Ruth Pérez, Superintendent
Ruben Frutos, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Ryan Smith, Assistant Superintendent-Secondary Educational Services
Deborah Stark, Assistant Superintendent-Educational Services
Cindy DiPaola, Director-Maintenance & Operations
Greg Francois, Director-Secondary Education
Renee Jeffrey, Director--K-5 School Support & Innovative Programs
Manuel San Miguel, Director-Student Services
Beatriz Spelker-Levi, Director-Personnel
Chris Stamm, Director, Student Nutrition Services
Patricia Tu, Director-Fiscal Services
Yolanda Calderon, Assistant Director-Fiscal Services
Kelly Anderson, Principal-Jackson School
Greg Buckner, Principal-Paramount High School
Lynn Butler, Principal-Alondra Middle School
Topekia Jones, Principal-Lincoln School
Jerry King, Principal-Paramount Adult School
Morrie Kosareff, Principal-Buena Vista High School
Kevin Longworth, Principal-Paramount Park Middle School
Susan Marilley, Principal-Roosevelt School
Michael Naruko, Principal-Gaines School
Lisa Nunley-Macon, Principal-Hollydale School
Linh Roberts, Principal-Mokler School

Sue Saikaly, Principal-Zamboni Middle School
Elizabeth Salcido, Principal-Paramount High School-West
Dee Stephens, Interim Principal-Keppel School
Connie Toscano, Principal-Wirtz School
Hilda Verdugo, Principal-Los Cerritos School
Kelly Williams, Principal-Jefferson School
Elida Garcia, Program Director-ECE
Jill Hammond, Assistant Principal-Alondra Middle School

BOARD ORGANIZATION

- Election of Officers –
President
1.1
- Trustee Hansen nominated Trustee Linda Garcia for President and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Garcia was elected President by a vote of 4-0.
- Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar
- Vice President/Clerk
1.2
- Trustee Anderson nominated Trustee Vivian Hansen for Vice President/Clerk, and Trustee Garcia seconded the nomination. There were no other nominations. Trustee Garcia was elected Vice President/Clerk by a vote of 4-0.
- Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar
- Secretary to the Board
1.3
- Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to designate the Superintendent of Schools, Ruth Pérez, as Secretary to the Board of Education in accordance with Education Code Section 35025.
- Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar
- Representative to Elect
County Committee on
School District Organization
1.4
- Trustee Hansen nominated Trustee Tony Peña as the District's representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023, and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Peña was elected by a vote of 4-0.
- Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar
- Representative to Los
Angeles County School
Trustees Association
1.5
- Trustee Hansen nominated Trustee Linda Garcia as the District's representative to the Los Angeles County School Trustees Association, and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Garcia was elected by a vote of 4-0.
- Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar
- Establish Board Meetings –
Day, Time, and Place
- Trustee Anderson moved, Trustee Garcia seconded and the motion carried 4-0 to establish Board of Education meetings for the 2017

1.6

calendar year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Superintendent Dr. Pérez and Board of Education members recognized and thanked outgoing President Tony Peña for his service to the Board of Education and to Paramount Unified School District, and presented him with a clock. Trustee Peña was also recognized by Genesis Coronado field representative to Congresswoman Lucille Roybal-Allard. A certificate was also provided on behalf of the City of Paramount Council.

REGULAR MEETING OF BOARD OF EDUCATION

Approve Agenda
December 12, 2016
1.7

Trustee Anderson moved, Trustee Hansen seconded and the motion carried 4-0 to approve the December 12, 2016 agenda.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Regular Meeting Minutes
November 14, 2016
1.8

Trustee Hansen moved, Trustee Anderson seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on November 14, 2016.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

REPORTS

Student Board
Representatives

Yanet Lopez- Paramount High School, Jaylene Martinez -Paramount High School-West, Karina Macias-Buena Vista High School and Martha Rubio-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

TAP president April O'Connor wished the Board Happy Holidays and added that she hoped that they could take some time to spend with family.

She shared that she just returned from a conference which attendees included teachers from other states. She added that she would like new teachers to be able to have the same experiences she has had. April expressed concern that she has not seen a negotiations proposal that is competitive and there are many big ticket items on the agenda for Board approval. Class sizes and responsibilities have not decreased. Teachers want to feel valued and right now they feel they are not. They want to feel supported.

April thanked Christine Barboza for her support and hopes to move into 2017 on a positive note.

Meeting Break Celebration	<p>The Board of Education recessed the regular meeting at 7:00 p.m. and staff and guests celebrated the election of the new 2017 officers.</p> <p>The Paramount High School Choir, under the direction of Brian Hayes, provided an entertaining musical tribute to the holidays.</p> <p>President Garcia reconvened the meeting at 7:20 p.m.</p>
Board Members' Reports	<p>Trustee Anderson wished everyone Happy Holidays. She attended the the CSBA Annual Education Conference and she attended the Annual Breakfast with Santa.</p> <p>Trustee Garcia wished everyone Happy Holidays. She attended the the CSBA Annual Education Conference and the Annual Breakfast with Santa. She also shared information on the upcoming fundraiser that will be hosted at the Elk's Lodge on Friday, January 6, 2017 to benefit the Boy's Scout.</p> <p>Trustee Hansen wished everyone Happy Holidays. She attended the CSBA Annual Education Conference and she attended the Annual Breakfast with Santa.</p> <p>Trustee Peña attended the Annual CSBA Education conference, the CSBA Golden Bell Awards luncheon, he helped with the Santa train, attended the City's Annual Tree lighting, Breakfast with Santa, and the STAR principal's luncheon.</p>
Superintendent's Report	<p>Superintendent Dr. Pérez highlighted a variety of items:</p> <ul style="list-style-type: none"> ○ Superintendent Dr. Pérez attended the Annual CSBA Education conference along with Board members. ○ She visited Los Cerritos School to assist with the distribution of eye glasses to students that was sponsored by the Paramount Rotary Club and Vision to Learn. ○ Dr. Pérez participated in the cohort visit at Jefferson School and Alondra Middle School. ○ She attended a meeting at CSULB as a Committee member. ○ Superintendent Pérez attended the Strategic Planning meeting. <p><u>Instructional Technology Pilot</u> Dr. Deborah Stark, Assistant Superintendent-Educational Services provided the Board with information on K-12 Language Arts and ELD Textbook adoption, an update on ELA initiatives implemented in 2016-17 and outline plan for new adoptions to implement in 2017-18.</p> <p>A full version of the presentation is available on the District's website</p> <p><u>First Interim Report</u> Mr. Ruben Frutos, Assistant Superintendent-Business Services and Patricia Tu, Director-Fiscal Services provided the Board with 2016-17 First Interim Report information in which the approval of the First Interim with a positive certification will follow later in the meeting.</p>

A full version of the presentation is available on the District's website

**BOARD MEETING
CALENDAR**

There were no other changes to the calendar.

HEARING SECTION

During the hearing section, PHS teacher Daniel Hasheminejad addressed the Board regarding the recent air quality concerns in the city. He asked that the District hire a company provide soil testing at school sites and obtain results.

CONSENT ITEMS

0.9

Trustee Hansen moved, Trustee Anderson seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Human Resources

Personnel Report
16-08
2.9

Accept Personnel Report 16-08, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.9

Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips
3.9

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Memorandum of
Understanding with El Camino
College Compton Center
3.9

Approve the Memorandum of Understanding with El Camino College Compton Center to provide after school instruction for selected students at Paramount High School for Spring 2017.

Business Services

Purchase Order Report
16-08
4.9

Approve Purchase Order Report 16-08 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
November 2016
4.9

Approve warrants for all funds through November with a total of \$13,507,252.14.

Consultant Services
4.9

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

Donations
4.9

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

General Services

Nominations for CSBA
Delegate Assembly – Region
24
1.10

There were no nominations and no action was taken.

Human Resources

Student Teaching Affiliation
Agreement with the University
of Phoenix
2.11

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0 to approve the agreement with the University of Phoenix for participation in the student teaching program.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Educational Services

Catapult Learning
Professional Development
Services Agreement
3.12

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve Catapult Learning Professional Development Services Agreement to provide professional development to teachers at St. Pancratius School.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Nonpublic School Placement
for Special Education
Students for 2016-17
3.13

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0 to approve the placement for special education students in nonpublic schools, as determined by the student's Individual Education Plan for the 2016-17 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Retire Board Policy 6164.12 –
AIDS Instruction
3.14

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to retire Board Policy 6164.12 – AIDS Instruction to be replaced with a new policy that meets current state requirements.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Schoolology Learning
Management System

This item was pulled from the agenda.

Academic Choir Apparel
3.15

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the quote from Academic Choir Apparel for the purchase of cap and gowns for Paramount High School graduates.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Agreement with USC Rossier
School of Education for a
Framework for Strategic
Planning
3.16

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0 to approve the extension to the existing agreement with USC Rossier School of Education for a Framework for Strategic Planning, and authorize the Superintendent or designee to sign all necessary documents.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Articulation Agreement for
CTE Computer Assisted
Drafting and Design Course
with Cerritos College
3.17

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 4-0 to authorize the Credit by Examination Articulation Agreement for Computer Assisted Drafting and Design course at Paramount High School.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Business Services

First Interim Report 2016-17
4.18

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0 to approve the First Interim Report with a positive certification.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Resolutions 16-17 through 16-
26, Signature Authorizations
4.19

Trustee Peña moved, Trustee Hansen seconded and the motion carried 4-0 to approve Resolutions 16-17 through 16-26, Signature Authorizations through December 11, 2017.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Agreement for Consultant
Services – Electrical
Engineering Services
4.20

Trustee Anderson moved, Trustee Peña seconded and the motion to carried 4-0 approve the consultant agreement with Yowanto Engineering to perform electrical engineering at Wirtz School. Authorize the Superintendent(s) or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Notices of Completion – Field
Service Contracts
4.21

Trustee Anderson moved, Trustee Peña seconded and the motion to carried 4-0 to accept as completed the Field Service Contracts for replacement of rain gutters at Gaines School, network cabling at Buena Vista High School, electrical services at Buena Vista High School and playground resurfacing at Hollydale ECE, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Sale, Disposal or Recycle of
Surplus Property
4.22

Trustee Hansen moved, Trustee Anderson seconded and the motion to carried 5-0 to authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Amendment No. 1 to Contract
with Los Angeles County
Office of Education to
Reimburse Administrative
Costs Related to the California
School-Based Medi-Cal
Administrative Activities
Program
4.23

Trustee Anderson moved, Trustee Peña seconded and the motion to carried 4-0 to ratify Amendment No. 1 to the Contract with Los Angeles County Office of Education to Reimburse Administrative Costs Related to the California School-Based Medi-Cal Administrative Activities Program. Authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

2016-17 Budget
Adjustment as of First Interim
4.24

Trustee Anderson moved, Trustee Peña seconded and the motion to carried 4-0 to approve the 2016-17 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, and the Cafeteria Fund.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Agreement for Consultant
Services with Leadership
Associates, LLC
4.25

Trustee Anderson moved, Trustee Peña seconded and the motion to carried 4-0 to approve the Agreement for Consultant Services with Leadership Associates, LLC for executive coaching services, and authorize the Superintendent or designee to execute all necessary documents.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

CONFERENCE ITEMS

Educational Services

New Board Policy 6142.1 –
Sexual Health and HIV/AIDS
Prevention Instruction

The Board accepted for first reading proposed new Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction for first reading, which reflects current State requirements.

INFORMATION ITEMS

Educational Services

New Administrative Regulation
6161.1 – Equipment, Books
and Materials

The Board received as information new Administrative Regulation 6161.1 – Equipment, Books and Materials which was developed to align with updates in Education Codes.

Revised Administrative Regulation 1250 – Visits to the Schools

The Board received as information revised Administrative Regulation 1250 - Visits to the Schools.

Business Services

Average Daily Attendance Summary Report Through November 4, 2016 and the Third Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2016-17.

ANNOUNCEMENTS

President Garcia reported that the next Regular Meeting would be January 9, 2017, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 8:08 p.m. to discuss conference with labor negotiator, public employee performance/evaluation (principals), student discipline and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 10:05 p.m. President Anderson reported that the Board had discussed conference with labor negotiator, public employee performance/evaluation (principals), student discipline and governance team items.

The following action was taken in Closed Session:

Student Discipline
Student E-3
3.26

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 4-0 to expel student E-3 for the 2016-17 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

ADJOURNMENT

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to adjourn the Statutory Meeting of the Board of Education held on December 12, 2016, at 10:06 p.m. in memory of retired teacher Nora Brennan.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña
Absent: 1 – Trustee Cuellar

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk